

## Checklist Documents for applying for Austrian citizenship

### Must be presented in any case

### Must only to be presented in certain cases

\* The documents marked with an \* must always be presented with diplomatic certification (apostille).

The documents listed here must be presented to the authority when applying for Austrian citizenship. Deviations are possible depending on the individual case and the competent authority:

- Signed curriculum vitae from birth incl. all places of residence
- Current photo (3.5 x 4.5 to 4.0 x 5.0 cm)
- Birth certificate\*
- Proof of German language skills (language certificate B1 or B2)
- Proof of current citizenship
- Valid passport
- All visas and residence titles that have been issued for Austria so far
- Proof of registration (Meldebestätigung) since the beginning of the stay in Austria
- Current criminal record extract from country of origin (Vienna also requires this from all countries where residence in the last 20 years was longer than 6 months).
- Proof of income and tax assessment notices for the last six years (if available)
- Declaration of regular expenses (form of the immigration authority)
- Rental contract or land register excerpt on ownership and proof of operating costs for the residential property
- Confirmation from the district court of the place of residence about garnishments in the last six years
- Insurance data extract ÖGK or other insurance confirmation
- Proof of activities (school attendance certificates, apprenticeship contracts, service certificates, etc)
- Self-disclosure Creditor Protection Association (KSV 1870)
- Confirmation of the tax authority about the amount of the family allowance
- Proof of academic degrees
- Marriage or partnership certificates (also from divorced marriages)\*
- Proof of divorce or death certificates of former spouses/partners\*.
- Proof of possible name changes\*
- Proof of military service
- Initial interview in the asylum procedure and all asylum decisions
- Clearance certificate from the tax authority
- For entrepreneurs: Profit and loss statement from the tax advisor for the current year after deduction of income tax and social insurance contributions.
- Proof of other (un)remunerated right of residence
- Proof of regular maintenance payments
- Credit agreements, leasing agreements
- Policies and evidence of the amount of savings in the repayment vehicle for bullet loans
- Confirmation of receipt of benefits by AMS, ÖGK, PVA
- Activity certificates (school attendance certificates, course confirmations, university records etc.)
- All school reports

If the application for the granting of Austrian citizenship is also extended to the applicant's own children, the following documents must also be submitted for them:

- Consent of all guardians to the acquisition of citizenship by the minor child
- Legally binding decision on adoption/custody, proof of adult representation
- Guardianship court authorisation to acquire citizenship
- All school reports